

Unit Outline

SCST1000 Introduction to Screen Creativity Semester 1, 2021

Unit study package code:	SCST1000
Mode of study:	Internal
Tuition pattern summary:	Note: For any specific variations to this tuition pattern and for precise information refer to the Learning Activities section. Seminar: 1 x 3 Hours Weekly This unit does not have a fieldwork component.
Credit Value:	25.0
Pre-requisite units:	Nil
Co-requisite units:	Nil
Anti-requisite units:	SCST5008 (v.0) Introduction to Screen Creativity or any previous version
Result type:	Grade/Mark
Approved incidental fees:	Information about approved incidental fees can be obtained from our website. Visit fees.curtin.edu.au/incidental_fees.cfm for details.
Unit coordinator:	Title: Dr Name: Antonio Traverso Phone: 08 9266 7134 Email: A.Traverso@curtin.edu.au Location: Building: 208 - Room: 401 Consultation times: Please email to make appointment
Teaching Staff:	Name: Antonio Traverso Phone: 08 9266 7134 Email: A.Traverso@curtin.edu.au Location: Building: 208 - Room: 401
Administrative contact:	Name: MCASI Teaching Support Team Phone: 08 9266 7598 Email: MCASITeachingSupport@curtin.edu.au Location: Building: 208 - Room: 414
Learning Management System:	Blackboard (lms.curtin.edu.au)

Acknowledgement of Country

We respectfully acknowledge the Indigenous Elders, custodians, their descendants and kin of this land past and present. The [Centre for Aboriginal Studies](#) aspires to contribute to positive social change for Indigenous Australians through higher education and research.

Syllabus

Introduction to classical and contemporary screen genres and methods of screen appreciation, including fiction and non-fiction modes of film making. This unit combines critical studies and creative practice through action/reflection and production/analysis tasks.

















Introduction

SCST1000 Introduction to Screen Creativity introduces you to the study of contemporary screen genres and methods of screen appreciation, including fiction and non-fiction modes of film making. The unit's emphasis is on the search for meaning in screen texts through formalist, genre and spectatorship methods of screen analysis. Through these approaches we endeavour to understand how filmmakers use cinematic material, screen language, and the codes and conventions specific to cinema to express meaning, narrative and affect on screen; and how they seek to create dramatic effect to make an impact on viewers. We also begin to understand how screen texts are produced within a social and cultural context: how film and new media can be conceptualised as reflections of, commentaries and interventions on, and a dialogue with the world in which we live. This unit combines critical studies and creative practice through action/reflection and production/analysis tasks.







Unit Learning Outcomes

All graduates of Curtin University achieve a set of six Graduate Capabilities during their course of study. These inform an employer that, through your studies, you have acquired discipline knowledge and a range of other skills and capabilities which employers would value in a professional setting. Each unit in your course addresses the Graduate Capabilities through a clearly identified set of learning outcomes. They form a vital part in the process referred to as assurance of learning. The learning outcomes notify you of what you are expected to know, understand or be able to do in order to be successful in this unit. Each assessment for this unit is carefully designed to test your knowledge of one or more of the unit learning outcomes. On successfully completing all of the assessments you will have achieved all of these learning outcomes.

Your course has been designed so that on graduating you will have achieved all of Curtin's Graduate Capabilities through the assurance of learning processes in each unit.

On successful completion of this unit students can:		Graduate Capabilities addressed
1	Identify concepts, themes, styles and methodologies of analysis in the field of screen arts	 
2	Apply discipline knowledge and critical skills to the analysis of past and present screen works	  
3	Synthesise knowledge and skills of screen analysis and present outcomes in both writing and creative practice	     
4	Collaborate with peers in the successful production of a short screen work	  
5	Reflect on own learning and outcomes	 

Curtin's Graduate Capabilities

	Apply discipline knowledge, principles and concepts		Innovative, creative and entrepreneurial		Effective communicators with digital competency
	Globally engaged and responsive		Culturally competent to engage respectfully with local First Peoples and other diverse cultures		Industry connected and career capable

Find out more about Curtin's Graduate Capabilities at the Curtin Learning and Teaching website: clt.curtin.edu.au

Learning Activities

In this unit you are expected to attend a three-hour seminar each teaching week. The seminars are student-centred and based on presentations and discussions, where issues arising from tutor demonstrations, in-class activities and required readings/screenings are considered.

Regular attendance at all seminars is strongly advised, and students are expected to be adequately prepared.

You will also be offered the opportunity to attend a range of out of class workshops to improve your skills in technical areas such as camera operation, lighting and sound recording. These workshops are not compulsory but you are encouraged to attend so as to improve your skills in these areas. The schedule for these workshops will be posted on Blackboard.

HEALTH & SAFETY MODULES

DUE: Week 9 (Friday 2 October at 11.59pm AWST)

Health and safety is an important aspect of your work at Curtin and your professional practice. Curtin has a duty of care to you, our students, and you have a duty of care to each other. A series of health and safety learning modules will be accessible on Blackboard from the start of semester and students are required to complete all the modules by week 9 of semester. **Students who fail to complete the Health and Safety modules by the deadline will not be permitted to borrow equipment from the MCASI Store** for the duration of semester and in the future when enrolled in other Screen Arts units.

Learning Resources

Library Reading List

The Reading List for this unit can be accessed through Blackboard.

Essential texts

The required textbook(s) for this unit are:

- Nelmes J. (2012), *Introduction to Film Studies* (5th ed.). New York: Routledge (available as eBook in the Curtin Library) (ISBN/ISSN: 9780203824139)

Online resources

- Nelmes J. (2012), *Introduction to Film Studies* (5th ed.). New York: Routledge (available as eBook in the Curtin Library) (<http://ebookcentral.proquest.com/lib/curtin/detail.action?docID=958440>) (ISBN/ISSN: 9780203824139)

Other resources

Weekly essential (mandatory) and recommended (optional) reading and viewing material as listed in the Study Guide can be accessed via the Reading List.

Assessment

Assessment policy exemptions

- There are no exemptions to the assessment policy

Assessment schedule

	Task	Value %	Date Due	Unit Learning Outcome(s) Assessed	Late Assessments Accepted?*	Assessment Extensions Considered?*
1	Blog	60%	Week: Mostly fortnightly, Final deadline Week 14 Day: Sunday 6 June 2021 Time: 9pm AWST	1,2,3	Yes	Yes
2	Short screen project	25%	Week: 12 Day: Tuesday 18 May 2021 Time: 5pm AWST	1,2,3,4,5	Yes	Yes
3	Critical reflection / self-assessment	15%	Week: 13 Day: Sunday 30 June 2021 Time: 9pm AWST	1,3,5	Yes	Yes

*Please refer to the Late Assessment and the Assessment Extension sections below for specific details and conditions.

Detailed information on assessment tasks

1. BLOG

Students must complete six (6) blog posts over the course of the semester. These express your critical engagement with the unit's essential (and recommended) screen texts and readings, as well as your participation in the seminar. You need only create one blog entry for every Blog submission deadline for the relevant teaching weeks (see Program Calendar). Questions will be released ahead of the respective Blog submission deadline and you will generally have a choice of questions per Blog entry. The blog posts will be due for formative assessment at the time intervals indicated in the Program Calendar.

Following your second blog post, your tutor will give you formative feedback and an indicative grade on these first two posts, so that you form an idea of your performance so far. Your tutor will give you formative feedback again after your fourth blog post. Later, you will receive a critical response from a fellow class member, which is a further opportunity for feedback. A final summative grade, considering all 6 posts will be awarded at the end of the semester.

Blog posts are individual responses to questions, tasks or challenges. EACH post must include text and still pictures. Some posts might also include links to AV files. All text-based content of blog posts must follow formal academic conventions. All blogs should make formal citations to at least two (2) of the essential weekly readings and include a References list at the bottom.

Your answer to the respective blog question should be 400-600 words and ALL entries should conform to

the following formula:

- A heading at the top of the page with: the Blog Post's number (e.g. Blog Post 1) and the Weekly Module you are addressing (e.g. Blog 3 Module 5: Genre 2 The Western and The Road Movie), all of which can be seen in the Program Calendar
- A sub-heading with the question/task you have chosen to respond to
- 1 (one) to 3 (three) still images that illustrate the content of your post
- **For films and other screen works:** provide title (in **Italics**), director, country & year of production, language/subtitles; and a 1-2 sentence synopsis describing BOTH the film's overall narrative content AND its stylistic/genre approach
- **For readings:** provide a 1-2 sentence summary, highlighting the piece's overall topic and key ideas.
- **Your blog posts must cite at least once 2 of the designated readings** for the associated week, always using **essential readings first, and then recommended readings (if external sources are used, it should only be as further reference and they must never substitute the unit's designated readings)**
- Response to Blog Question: read the respective Blog question carefully in Blackboard. You then must respond, citing examples from screen works and readings to justify your arguments. We assess your critical analysis skills, including how you use screen works and ideas from the readings to provide an engaged response
- An alphabetical list of References at the bottom of the page, providing full reference details using APA 7th (see referencing guidelines via the Library's homepage) to any and only sources cited (either in direct citation or paraphrase) in your blog post, including films and any other kinds of visual works.

Higher grade blogs will contain more sophisticated levels of critical engagement with the unit's materials: including films, readings, lectures and tutorial discussions, with original and insightful interpretations and, most importantly, with engaged critical comments and discussion.

NOTE: IF YOU DO NOT INCLUDE REFERENCE DETAILS OF SOURCES USED YOU WILL NOT RECEIVE A MARK ABOVE A PASS FOR THE RESPECTIVE BLOG POST.

You will also lose marks if you do not submit filmographic details and synopses of films discussed in the response to the blog questions.

See the assessment folder on Blackboard for details of how to access your blog.

**Advice for writing reflective blog entries:

<https://thoughtcapital.wordpress.com/2007/03/11/how-to-write-an-academic-blog/>

<http://www.socialmediaexaminer.com/blogging-basics-how-to-write-blog-posts>

<http://www.hongkiat.com/blog/writing-engaging-blog-posts/>

2. SHORT SCREEN PROJECT

This group project involves the creation of a short screen genre work: students take a short script or text (to be provided) and realise it as horror, film noir, sci-fi, western or road movie as studied in the respective Modules. Students must decide on the characters, back story, location and the given circumstances of their piece.

The resulting screen work is to be filmed on campus during the week designated for Production in the Unit Outline's Program Calendar. Students work in groups of 6-8 in creative production roles of Producer, Director, Cinematographer, Production Designer, Sound Recordist/Designer, and Editor. Group members can perform and/or external actors can participate. All group members are expected to contribute at an equal level of effort to the conceptualisation, design, planning and realisation of the screen project. All group members will receive a single mark for the final screen work (any group member not contributing as expected will be marked down)

The Producer of each project should submit the group's completed video file to the Curtin server on the deadline shown in the Unit Outline's Program Calendar. For more information on how to submit video files

refer to the [MCASI Production Wiki](#).

The Producer of each project should also submit required production paperwork (to be advised by the tutor) as a PDF through Turnitin.

All members of the creative production group are required to be familiar with the following School protocols:

- **Screen Arts COVID-19 Protocols and Resources**
- **MCASI Field Safety & Risk Assessment Process 2021**
- **MCASI Equipment Borrowing Procedures and Policies 2021**

For details, go to Additional Information section in this Unit Outline.

[Submit via Turnitin](#)

Assessments must be submitted via the relevant Turnitin submission point in this unit's Blackboard.

One assessment submission point is provided and you may submit to this point only once. A Similarity report will be generated at the time of submission. Your submitted file will be marked.

If you believe you have submitted the incorrect file, please contact the Unit Coordinator for further instructions.

3. CRITICAL REFLECTION / SELF-ASSESSMENT

In this 1000-word piece of academic writing, students individually reflect on the concept for their Short Screen Project. In report form, they should cover how their work follows genre conventions in regards to theme, narrative, characters and iconography-- with references to contents and ideas in the Unit's readings-- and evaluate the final product and their own individual contribution to it. A template for structuring the reflection will be provided.

Please note: to pass this assessment, you must cite at least once two (2) of the Unit's essential and/or recommended readings and provide a reference list of all your cited sources.

[Submit via Turnitin](#)

Assessments must be submitted via the relevant Turnitin submission point in this unit's Blackboard.

One assessment submission point is provided and you may submit more than once to this point if required prior to the due date. After the due date is reached, a Similarity report will be generated for the most recently submitted file only. Your most recently submitted file will be marked.

If you believe you have submitted the incorrect file, please contact the Unit Coordinator for further instructions.

Pass requirements

There are three requirements to achieve a 'pass' grade in the unit.

1. An overall mark of 50% across the different assessments in the unit, and
2. All assessments must be attempted and submitted, and
3. All Screen Arts Health and Safety modules must be passed (either in this semester or a previous semester).

Failure to attempt and submit an assessment, or to pass all the health and safety modules, will result in a 'Fail-incomplete' grade for the unit irrespective of the mark achieved.

How to access the Training Modules

The Screen Arts Health and Safety Training modules are available via the *SCST1000/SCST5008 Introduction to Screen Creativity* or *SPRO1000/SPRO5005 Introduction to Screen Industries* Blackboards. Students who have completed and passed these training modules in a previous unit or semester do not have to do it again. Students who do not have access to the training modules via a SCST1000/SCST5008 or SPRO1000/SPRO5005 Blackboard should contact MCASIProductionOffice@curtin.edu.au to request access.

Assessment Moderation

Fair assessment through moderation

Moderation describes a quality assurance process to ensure that assessments are appropriate to the learning outcomes, and that students work is evaluated consistently by assessors. Minimum standards for the moderation of assessments are described in the Assessment and Student Progression Manual, available from policies.curtin.edu.au/findapolicy/

Pre-marking moderation

- Assessment task details are provided to students in the unit outline or prior to the assessment task
- Marking criteria are made available to students in the unit outline or when the assessment task is assigned
- Assessors are provided with rubric/marking guide and sufficient information to ensure fair and consistent evaluation of student work

Intra-marking / Post-marking moderation

- Second marking of student work samples near grade boundaries
- Second marking of borderline student work
- Second marking of outlier samples

Late assessment

Where the submission of a late assessment is permitted, late penalties will be consistently applied in this unit.

Where a late assessment **is** permitted for an assessment item or the entirety of the unit (refer to the Assessment Schedule table in this Unit Outline) and the student does not have an approved assessment extension:

1. For assessment items submitted within the first 24 hours after the due date/time, students will be penalised by a deduction of 5% of the total marks allocated for the assessment task;
2. For each additional 24 hour period commenced an additional penalty of 10% of the total marks allocated for the assessment item will be deducted; and
3. Assessment items submitted more than 168 hours late (7 calendar days) will receive a mark of zero.

Where late assessment **is NOT** permitted for an assessment item or the entirety of the unit (refer to the Assessment Schedule table in this Unit Outline) and the student does not have an approved assessment extension:

1. All assessment items submitted after the due date/time will receive a mark of zero.

Assessment extension

Where an application for an assessment extension **is** permitted for an assessment item(s) within this unit (refer to the Assessment Schedule table in this Unit Outline):

1. A student who is unable to complete an assessment item by/on the due date/time as a result of exceptional circumstances beyond the student's control, may apply for an assessment extension on the Assessment Extension Application Form as prescribed by the Academic Registrar. The form is available on the Forms page at <https://students.curtin.edu.au/essentials/forms-documents/forms/> and also within the student's OASIS (My Studies tab – Quick Forms) account.
2. The student will be expected to submit their application for an Assessment Extension with supporting documentation:
 - a. Australian Campuses: via the online form
 - b. Offshore campuses: to the School representative nominated below
3. Timely submission of this information supports the assessment process. For applications that are declined, delayed submission may have significant ramifications on the possible marks awarded.
4. An application may be accepted up to five working days after the due date/time of the assessment item where the student is able to provide a verifiable explanation as to why they were not able to submit the application prior to the assessment due date/time

Where an application for an assessment extension **is NOT** permitted for an assessment item(s) within this unit (refer to the Assessment Schedule table in this Unit Outline):

1. All assessment items submitted after the due date/time will be subject to late penalties or receive a mark of zero depending on the unit permitting late assessment submissions.

All assessment extensions must be submitted via the online form:

https://students.connect.curtin.edu.au/app/assessment_extension.

For any other enquiries please contact Curtin Connect via the Student Enquiry Webform

<https://students.connect.curtin.edu.au/app/ask> or by telephone on 1300 222 888.

Deferred assessments

If your results show that you have been granted a deferred assessment you should immediately check OASIS for details.

Further assessment

Further assessments, if granted by the Board of Examiners, will be held between 07/07/2021 and 04/08/2021 . Notification to students will be made after the Board of Examiners meeting via the Official Communications Channel in OASIS.

It is the responsibility of the student to be available to complete the requirements of a further assessment. If your results show that you have been granted a further assessment you should immediately check OASIS for details.

Reasonable adjustments for students with disabilities/health circumstances likely to impact on studies

A [Curtin Access Plan](#) (CAP) is a document that outlines the type and level of support required by a student with a disability or health condition to have equitable access to their studies at Curtin. Carers for people with disability may also be eligible for support. This support can include alternative exam or test arrangements, study materials in accessible formats, access to Curtin's facilities and services or other support as discussed with an advisor from [AccessAbility Services](#).

Documentation is required from your treating Health Professional to confirm your health circumstances or carer responsibilities.

If you think you may be eligible for a CAP, please contact AccessAbility Services. If you already have a CAP please provide it to the Unit Coordinator in week 1 of each study period.

Referencing style

The referencing style for this unit is APA 7th Ed.

More information can be found on this style from the Library web site:
<http://libguides.library.curtin.edu.au/referencing>.

Privacy

As part of a learning or assessment activity, or class participation, your image or voice may be recorded or transmitted by equipment and systems operated by Curtin University. Transmission may be to other venues on campus or to others both in Australia and overseas.

Your image or voice may also be recorded by students on personal equipment for individual or group study or assessment purposes. Such recordings may not be reproduced or uploaded to a publicly accessible web environment. If you wish to make such recordings for study purposes as a courtesy you should always seek the permission of those who are impacted by the recording.

Recording of classes or course materials may not be exchanged or distributed for commercial purposes, for compensation, or for any other purpose other than personal study for the enrolled students in the unit. Breach of this may subject a student to disciplinary action under Statute No 10 – Student Disciplinary Statute.

If you wish to discuss this please talk to your Unit Coordinator.

Copyright

The course material for this unit is provided to you for your own research and study only. It is subject to copyright. It is a copyright infringement to make this material available on third party websites.

Academic Integrity (including plagiarism and cheating)

Academic Integrity

Curtin's [Student Charter](#), [Academic Integrity Program \(AIP\)](#), and core [Values](#) guide expectations regarding student behaviour and responsibilities. Information on these topics can be found on the [Student Essentials Website](#) or the Academic Integrity tab in Blackboard.

Academic Integrity Warnings

An Academic Integrity Warning may be issued to a New-to-Curtin student if they have inadequately acknowledged sources or collaborated inappropriately. [The Management of Academic Integrity Warnings for New to Curtin Students Procedures](#) provide further information and explain who is considered to be New-to-Curtin.

Academic Misconduct

Students with an academic breach that do not meet the New-to-Curtin criteria will be managed through the misconduct process. [Academic Misconduct](#) means conduct by a student that is dishonest or unfair in connection with any academic work. This includes all types of plagiarism, cheating, collusion, falsification or fabrication of data or other content, and Academic Misconduct Other, such as falsifying medical certificates for extension. More details can be found on the [Student Essentials Website](#) or on the [Academic Integrity Website](#).

Staff members are required to report suspected misconduct and an inquiry may take place. If misconduct is determined it will result in penalties, which may include a warning, a reduced or nil grade, a requirement to repeat the assessment, an annulled grade (ANN) or termination from the course. Some penalties may impact on future enrolment.

Academic work under inquiry will not be graded until the process has concluded. If your work is the subject of an inquiry you will be notified by email and Official Communication with an opportunity to respond. Appropriate support will be provided. For more information refer to [Statute No.10 Student Discipline and Academic Misconduct Rules](#).

Information and Communications Technology (ICT) Expectations

Curtin students are expected to have reliable internet access in order to connect to OASIS email and learning systems such as Blackboard and Library Services.

You may also require a computer or mobile device for preparing and submitting your work.

For general ICT assistance, in the first instance please contact OASIS Student Support:
oasisapps.curtin.edu.au/help/general/support.cfm

For specific assistance with any of the items listed below, please contact The Learning Centre:
life.curtin.edu.au/learning-support/learning_centre.htm

- Using Blackboard, the I Drive and Back-Up files
- Introduction to PowerPoint, Word and Excel

Additional information

- Curtin Official Communication Channel and Oasis
- Use of the Blackboard App
- **Screen Arts COVID-19 Protocols and Resources**
- MCASI Field Safety & Risk Assessment Process 2021
- MCASI Equipment Borrowing Procedures and Policies 2021
- Permission to Copy and Communicate Student Work

Curtin Official Communication Channel and Oasis

Students are responsible for checking the Official Communication Channel (OCC) via OASIS regularly (at least once per week). Important communications such as assessment extension application outcomes will always be sent via the OCC. Your OCC inbox is accessible via Curtin Student OASIS.

Use of the Blackboard App

A Blackboard App is available to download from Google Play or the Apple App Store. Please note that the App does not support all Blackboard functions and external links such as Reading Lists and iLectures cannot be accessed. To view iLectures on a mobile device, use the Echo360 App, which can also be downloaded from Google Play or the Apple App Store. Reading Lists should be accessed via web based Blackboard, e.g. Chrome or Firefox.

Please ensure you are always using the latest version of the app for best results as updates are frequently applied. Please also note that Curtin University is not responsible for the Blackboard app and any feedback you have should be made on the app directly.

Screen Arts COVID-19 Protocols and Resources

Due to the COVID-19 Pandemic, there has been an unprecedented change in the way students engage with support staff, fellow students and accessing equipment. The School of Media, Creative Arts & Social Inquiry (**MCASI**) is implementing measures to help limit the spread of COVID-19: [visit here](#).

MCASI Field Safety & Risk Assessment Process 2021

When planning a screen production or other creative production activity, students are required to complete a **Project Proposal and Approval Form** and a **Field Safety & Risk Assessment Form** prior to commencing any production activities. The Field Safety & Risk Assessment Form is a course requirement in the School of MCASI to ensure students address all risk associated with activities and locations connected to their project. The completed Field Safety & Risk Assessment Form will be discussed with your tutor/supervising academic prior to them signing off on project approval. The tutor/supervising academic, having read your student Field Safety & Risk Assessment Form, will assign a level of risk (Tier 1, 2, or 3) to the Project Proposal and Approval Form prior to signing.

Students seeking project approval for this unit should allow a **minimum** time for review and feedback for all their completed paperwork:

Unit Code	Minimum Time for Review	Unit Code	Minimum Time for Review
SPRO1000/SPRO5005	48 hours	SCST2009	48 hours
SCST1000/SCST5008	48 hours	SPRO3003/SPRO5002	24 hours
SPRO2000/SPRO5006	48 hours	SPRO3004/5004	48 hours
SPRO2001	48 hours	SPRO3007	5 working days
SPRO2003/SPRO5003	5 working days	SPRO3009	24 hours
SPRO2004/SPRO5000	5 working days	SPRO3010	5 working days

[The Project Proposal and Approval Form:](#)

The Project Proposal and Approval document should include details of your project's proposed concept, location and talent. This information will be discussed with your tutor/supervising academic. A signed project approval form is required for students to access equipment from the MCASI store. Based on the complexity of the concept, risk activity and proposed location/s the tutor will determine if the project is a Tier 1 or Tier 2/3 risk.

The Project Proposal and Approval Form must be filled out prior to booking in with **Pre-Production Support Staff** who can advise and assist with risk management.

If assessed as Tier 1 risk, equipment may be booked after presenting a Project Proposal and Approval form to a tutor or supervising academic, but students assessed with Tier 2/3 risk cannot proceed with production until they have met with the Pre-Production Support Specialist and all identified risk issues, permits and location approvals have been managed and resolved.

[The Field Safety & Risk Assessment Form:](#)

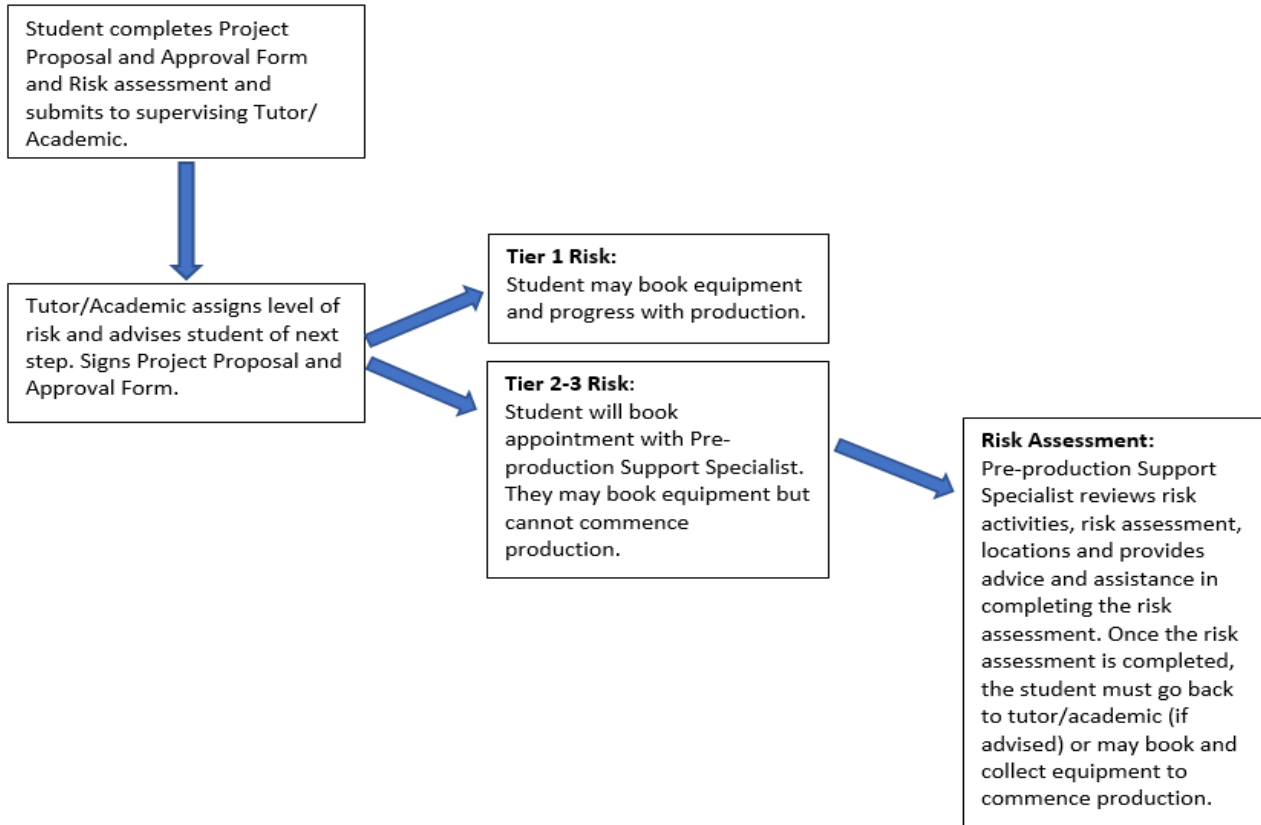
A Field Safety & Risk Assessment Form must be completed and submitted with the Project Proposal and Approval Form to your tutor/supervising academic. If the tutor/supervising academic judges the risk to be low (Tier 1) then the student may proceed directly to the MCASI store to book equipment. If the supervising academic judges the risk to be high (Tier 2/3) then students must book an appointment with the Pre-production Support Specialist for advice on how to manage the risk outlined in the Field Safety & Risk Assessment Form.

If undertaking a Tier 2 or 3 project, students are to book in and meet with Pre-production Support Staff to discuss the Project Proposal and Approval Form and the practical and logistical elements of their production activities. This is to determine feasibility, safety and any other complex elements required to achieve the concept in the turn-around time for the assessment.

Some high-risk activities such as stunts, intimate scenes and working with vehicles require the completion of a Risk Assessment Appendix. The Pre-production Support Specialist will advise which appendix documents students need to complete and attach to the Risk Assessment. The Pre-production Support Specialist will show students how the Field Safety & Risk Assessment Form works and will help to complete it. Pre-production Support Staff can also guide students to seek location approvals and with completion of the Risk Assessment Appendices if needed.

Students then return to their tutor/supervising academic with the steps they need to undertake (as advised by Pre-production Support Staff) in order to execute the project. The tutor may then approve or adjust the concept/production to meet student learning outcomes. The tutor will review the Field Safety and Risk Assessment information and offer guidance to complete any appendix documents.

Overview of Project Proposal and Approval Process:



MCASI Equipment Borrowing Procedures and Policies 2021

There are a large number of students using equipment from the MCASI Store. In order to make sure that all students have fair and appropriate access to equipment it is imperative that borrowing and booking procedures are maintained and respected by all students. It is your responsibility to be aware of these procedures and policies. Ignorance will not be accepted as an excuse for failing to adhere to policy and procedure.

If you have any questions on the equipment you are loaning from the MCASI Store, please ask a MCASI Store representative who will be able to assist you.

1. [Appropriate Footwear](#): Transporting Equipment to and from the MCASI Store, and in and around the MCASI facilities, requires appropriate footwear. If you do not have appropriate footwear, you will be denied access to the facilities and to the equipment.
2. Students must book equipment with the MCASI Store staff **at least 24 hours in advance**. Students will be denied access to equipment if requesting use on the same day of production. Students are urged to book equipment as far in advance of their production day as possible. Under certain circumstances, your Tutor/Supervising Academic will make arrangements for you to access equipment without a prior booking; this is usually by email.
3. Students must have written permission from their tutor in order to borrow equipment. A [Project Proposal & Approval Form](#) should be completed and submitted to your tutor for signing. This is then presented at the MCASI Store, as well as an Equipment Booking form. Your tutor will make arrangements for approving equipment loans in their absence. This will usually mean emailing your tutor who will then forward consent to the MCASI Store staff. Email consent does not equate to a booking. You must still complete a booking form and submit to the MCASI Store staff. Under certain circumstances, such as when booking a standard piece of equipment, the MCASI Store may deem it not necessary for a booking form to be completed.
4. As instructed by your Tutor/Supervising Academic, students must complete a [Field Safety & Risk Assessment Form](#) when borrowing equipment. This form **MUST** be submitted with your equipment booking form. Equipment should be collected and returned at the time specified on your booking form.
5. Make sure you allow adequate time for collection before the MCASI Store closes. Last collections must occur 15 minutes before closing time. **Students MUST allow at least 15 minutes to collect and drop-off equipment so that items can be appropriately checked.**
6. Students may borrow from the MCASI Store at short notice if they would like to practice using the equipment. Students wishing to practice will only have access to equipment that has not already been booked, and is available in the MCASI Store at the time. You may not leave the vicinity of Building 208 (interior and exterior area between Building 208 and Building 501- see the [Safe Zone Risk Assessment Template](#) at the MCASI Store for more details of the exact location). The borrowed items must be collected between 9am and 3pm, and returned at a time stipulated by the MCASI Store staff. The maximum booking time is 2 hours.
7. Students may have access to equipment during class time without a prior booking. However, it is still recommended you book if you anticipate needing equipment during class time as your tutor may not have anticipated your need and cannot guarantee equipment will be available.
8. All students in a group are equally responsible for the safe and prompt return of equipment. Late return will result in the loss of marks from each student's final grade.
9. Equipment should be returned in exactly the same state as when it was borrowed. Please make note of how equipment is stored and packed, and make every effort to ensure equipment is returned in this state. Badly packed equipment can cause damage and unnecessary frustration to students using equipment after you. If returned equipment is dirty or packed badly the MCASI Store staff can request students to clean or repack the equipment on the spot.
10. If you discover that the equipment you have borrowed is faulty in some way, please report the fault to the MCASI Store staff on returning the equipment. Fill out an [Equipment Problem/Incident Form](#), making note of the equipment number, the exact nature of the fault, and the circumstances under which the fault occurred.
11. **Please respect your equipment and treat it as if it were your own.** Equipment is expensive and easily damaged through negligent or careless use. Return the equipment in the same state that you would wish to receive it. It could be your shoot that is ruined or frustrated by faulty equipment.

Permission to Copy and Communicate Student Work

To grant Curtin University a royalty-free, non-exclusive license to copy and/or communicate copies of your works, or extracts of your works, for non-commercial educational or promotional/publicity purposes, please access the link below appropriate to your age.

Student Licence Agreement – Over 18

https://curtin.au1.qualtrics.com/jfe/form/SV_037XEo3jZld2mLb

Student Licence Agreement – Under 18

https://curtin.au1.qualtrics.com/jfe/form/SV_9SLrexTnLETVoCF

Enrolment

It is your responsibility to ensure that your enrolment is correct - you can check your enrolment through the eStudent option on OASIS, where you can also print an Enrolment Advice.

Student Rights and Responsibilities

It is the responsibility of every student to be aware of all relevant legislation, policies and procedures relating to their rights and responsibilities as a student. These include:

- the Student Charter
- Values and Signature Behaviours
- the University's policy and statements on plagiarism and academic integrity
- copyright principles and responsibilities
- the University's policies on appropriate use of software and computer facilities

Information on all of the above is available through the University's "Student Rights and Responsibilities" website at: students.curtin.edu.au/rights.

Student Equity

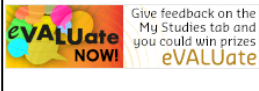
There are a number of factors that might disadvantage some students from participating in their studies or assessments to the best of their ability, under standard conditions. These factors may include a disability or medical condition (e.g. mental illness, chronic illness, physical or sensory disability, learning disability), significant caring responsibilities, pregnancy, religious practices, living in a remote location, or another reason. If you believe you may be unfairly disadvantaged on these or other grounds please contact the appropriate service below. It is important to note that the staff of the University may not be able to meet your needs if they are not informed of your individual circumstances, so please get in touch with the appropriate service if you require assistance.

To discuss your needs in relation to:

- Disability or medical conditions, contact AccessAbility Services: <https://students.curtin.edu.au/personal-support/disability/>
- Elite athletes, contact Elite Athlete Coordinator: <https://stadium.curtin.edu.au/sport/academy/elite-athlete-program/>
- All other grounds, contact the Student Wellbeing Advisory Service: <https://students.curtin.edu.au/personal-support/counselling-guidance/wellbeing/>

Recent unit changes

Students are encouraged to provide unit feedback through **eVALUate**, Curtin's online student feedback system. For more information about **eVALUate**, please refer to evaluate.curtin.edu.au/info/.

	To view previous student feedback about this unit, search for the Unit Summary Report at https://evaluate.curtin.edu.au/student/unit_search.cfm . See https://evaluate.curtin.edu.au/info/dates.cfm to find out when you can eVALUate this unit.
---	--

Recent changes to this unit include:

- A revision of the curriculum to allow creative practice through action/reflection and production/analysis tasks has been undertaken.
- All modules, assessments, readings and required viewing materials have been reconsidered.

Program calendar

Semester 1 2021

Week	Begin Date	Module	Essential Film Viewing	Assessment Due	
O	22 February	Orientation Week			
1.	1 March	Film as Material and Structure	<i>Cameraless Film</i> (2018) <i>Free Radicals</i> (1958) <i>Neighbours</i> (1952) <i>A Concise History of the Origins of Cinema</i> (2013)		
2.	8 March	Film as Formal System 1 - Style	<i>Vertigo</i> (1958)	A1 Blog post 1 (Module 1) Tuesday 9pm	
3.	15 March	Film as Formal System 2 - Narrative	<i>Son of Saul</i> (2015) OR <i>The Killing of a Sacred Deer</i> (2017)		
4.	22 March	Genre 1: Film Noir, Horror and Science Fiction	<i>Blade Runner</i> (1982) OR <i>The Others</i> (2001)	A1 Blog post 2 (Modules 2-3) Tuesday 9pm	
5.	29 March (Fri 2 April public holiday)	Genre 2: The Western and the Road Movie	<i>The Nightingale</i> (2018) OR <i>Meek's Cutoff</i> (2010)		
6.	5 April (Mon 5 April public holiday)	Tuition Free Week			A1 Blog post 3 (Modules 4-5) Thursday 9pm
7.	12 April	Film Spectatorship	<i>The Piano</i> (1993)		
8.	19 April	Realisms	<i>Two Days One Night</i> (2014)		
9.	26 April (Mon 26 April public holiday)	Genre 3: Documentary and Actuality	<i>Stories we Tell</i> (2014)	A1 Blog post 4 (Modules 7-8) Tuesday 9pm	
10.	3 May	A2 Pre-Production	N/A	A1 Blog post 5 (Peer Feedback) Tuesday 9pm	
11.	10 May	A2 Production	N/A		

12.	17 May	Digital Media and the Web Series	Various web series	A2 Short Screen Project Tuesday 5pm
13.	24 May	VR and the Future of Screen Arts	<i>Dinner Party</i> (2018) <i>Do Not Touch</i> (2019)	A3 Reflection Sunday 9pm
14.	31 May	Study Week		A1 Blog post 6 Summative (Modules 9, 12, 13) Sunday 9pm
15.	7 June (Mon 7 June public holiday)	Examinations		
16.	14 June	Examinations		